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CAPITAL CLUBHOUSE STUDENT INTERN JOB DESCRIPTION

CLUBHOUSE DESCRIPTION:

Capital Clubhouse, Inc. is an organization launched in Washington DC to offer people whose lives have been disrupted by mental illness the opportunity to recover meaningful and productive lives. It is based on "the Clubhouse Model of psychiatric rehabilitation" an Evidence-Based Practice (EBP) according to the U.S. Substance Abuse Mental Health Services Administration. The approach is rooted in "The International Standards for Clubhouse Programs."

Our goals are to establish Capital Clubhouse in a recently acquired geographical location, recruit program participants or "members," establish a strong work-ordered day, develop paid employment for members with quality employers and assist the board to raise funds and create governance policies.

Capital Clubhouse will offer members:

- A work-ordered Clubhouse day in which the talents and abilities of members are recognized and encouraged
- Opportunities to obtain paid employment in mainstream industries and businesses
- Assistance in accessing educational resources and other community-support resources
- Assistance in securing and sustaining safe, decent and affordable housing
- Participation in consensus-based decision making for all important matters relating to the running of the Clubhouse
- Evening/weekend/holiday social and recreational events

STUDENT INTERN JOB SUMMARY:

- Assist in program development, implementation, and evaluation as assigned by supervisor.
- Work side-by-side with staff and members as part of the work-ordered day.
- Assist with behavior management and emotion regulation of members.
- Promote work readiness of members.
- Build relationships with contact with members as mentor, counselor, and role model.
- Attend and participate in agency training as assigned.
- Assist in maintaining a safe and positive environment during program activities.
- Understand and adhere strictly to organizational policies, procedures, and goal.
- Attend to matters that may be area specific and as assigned by direct supervisor.
- Complete the requirements of the student's program.

STUDENT INTERN JOB QUALIFICATIONS:

Experience and Knowledge

- Experience working or volunteering with a vulnerable population(s)
- Knowledge of therapeutic strategies
- Interest in working with adults with mental illness
- Understanding of Microsoft Word and Excel computer applications
- Proficient in Social Media platforms such as Twitter, Facebook and Instagram

Education

- Currently enrolled in social work/counseling coursework with an accredited college or university
- Previous educational instruction related to working with adults with mental illness

LOCATION: The student intern position will be based online for most of the spring, and at the Clubhouse Location during the summer in Washington, DC.

SUPERVISION: Students will be supervised by the Executive Director of Capital Clubhouse, a seasoned social worker, and be trained in working with mentally ill adults within the framework of this unique and effective programmatic model.

CONTACT PERSON:

Mrs. Amy Muhlbach, LICSW
Program Director
(202) 817-9042
amuhlbach@capitalclubhouseinc.org